



Rettendon Primary School

Policy on Charging

1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips, visits or specialist visitors to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel the event.
- 2.2 Pupil premium funds are often used to support appropriate pupils access trips, visits and events.

3 Residential Holidays and Recreational Outings

- 3.1 If the school organises a recreational outing/holiday in or out of school time not directly related to the National Curriculum all costs must be covered by the parents/carers of those children that choose to go.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. Pupil premium funds are often used to support music tuition of appropriate pupils.

5 Swimming

- 5.1 The school organises swimming lessons for the eldest children in KS2 who cannot swim to the National Standard. These take place in school time and are part of the National Curriculum for KS2. For these children we make no charge for this activity, but we do ask for a voluntary contribution from parents/carers to cover the costs. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part. For all other pupils we offer the opportunity to swim but contributions are not voluntary as swimming is not part of the National Curriculum for younger pupils. Pupil premium funds are often used to support the swimming lessons of appropriate pupils.

6 Clubs and Coaching

- 6.1 The school offers additional clubs and coaching. We make a small charge for these sessions. Some are organised by external providers who have their own fee policy. Pupil premium funds are often used to support the coaching of appropriate pupils.

Administration

- 7.1 Occasionally, we charge for administration tasks and costs that draw resources away from the school. Where information is requested we charge an hourly rate to cover archive searches and preparation and copying of documents. We always charge for postage and packing to cover logistic fees. (Please request the current hourly rate from the school office.)

8 Monitoring and review

- 8.1 This policy is monitored by the governing body, and will be reviewed every three years, or earlier if necessary.